



Oxfordshire & North Buckinghamshire Counties ASA

President: Mandy Fuller

Chairman: Mr Peter Shaw

EXECUTIVE MEETING

Venue: Bicester Leisure Centre

Date: 14th November 2017

Start Time: 1910hrs

Present:

P Shaw	I Powell	C Rennie	R Pearson (4SSC)
S A Clavud (WITNEY SC)	O Stockland	M Fuller	H Patrick
W Patrick (NPSC)	F Hilton (COSC)	S Barber (ADSC)	A Brewer

1) Apologies:

H Mack	S Wrenn	C Jones	K Weetman
WWHSC Chair	J Murphy		

2) Minutes of Executive Meeting held on Tuesday 26th September, 2017.

Chairman asked if all those attending had read the minutes and if they were a true record of the meeting held on Tuesday 16th May, 2017. A correction was made to the cost of the strobes (9 a) to read £800 each. It was then agreed they were and the minutes were signed by the Chairman to confirm as such.

3) Matters arising from item 2 – there were none.

4) Correspondence:

- a) Swim England have sent an email notification of a name change to the insurance broker from Perkins Slade to Howden UK Group – this will now appear on the Swim England Insurance documents
- b) Swim England have also informed us of changes to the Swim England Club Membership process. All clubs have been sent the email with the changes. If any club has not received this please notify the ONB secretary and a copy will be forwarded.

5) Chairman's Report – Peter Shaw presented his report which is duly attached.

6) Treasurer's Report – Ian Powell presented his report which is duly attached. Ian stipulated due to the costs increasing for the use of the pools during the County Championships, a careful eye needs to be kept on the level of expenditure the County incurs over the next few months. There is potentially an option to reintroduce the County affiliation fee to help to cover the extra expenditure and to maintain the financial position within reasonable limits. This will be looked at and discussed after the County Championship finances have been confirmed and prior to the AGM.

7) Disciplines:

a). Swimming Championships

O Stockland presented his report and confirmed the recently purchased strobe lights for Aquavale were fully operational ready for the County Championship. His report is duly attached.

b). Fixtures

Vacant – This position is still vacant with a successor to

Jo Murphy sought. Jo has given a brief report via email which states:

Inter Counties 2017

A fantastic achievement from you young team taking a great 11th place. Callum Smart and Lucy Farmer were made ONB captains. S Wynne-Jones represented the Official from the ONB as a J2.

Thanks to Craig Oliver, Chantel Clavaud, Marc Butcher for staffing the event. Thanks too to Peter Shaw (Chair) and Mandy Fuller (President) for joining the team.

- c). County Records
P Shaw presented the new records which are duly attached.
 - d). Synchronised Swimming
M Fuller presented her report and recent results which are duly attached.
 - e). Masters
Vacant – although P Shaw has been in contact with Karen Dela, who subsequently has organised the ONB entry to Masters Inter County event held last weekend. Renate Ashely-Sparks volunteered to be the ONB Officials representative during the event too. It is hopeful Karen may agree to take on this role and any support our clubs can give her would be appreciated.
 - f). Disability
K Weetman – No report
 - g). Masters Records
Records received and attached.
 - h). Facilities
Vacant – Nothing to report by anyone attending
 - i). Officials Secretary
C Jones – Report received and duly attached, presented by P Shaw.
 - j). Coach Education Officer
A Brewer – The level 2 course has now been completed with 9 people achieving the standard. During the calendar year an additional 30 level 1 coaches have also qualified. A great achievement. The courses are being planned for next year to include one Level 1 and one Level 2. There was a problem with the Level 2 Course where the instructor was changed during the course – This was unfortunate but necessary. It did not distract the candidates involved from achieving the qualification.
- 8) Funding Applications –
- a) Synrho – an email was received from Mandy Fuller for funding of £600 for Accommodation/expenses incurred by competitors who are attending high level meets where they are expected to travel further afield. As some of this was required prior to the meeting tonight, it was agreed by the Chair, Treasurer and Secretary to grant the funding which Mandy Fuller will apply to Ian for as required. All attending agreed with the decision made.
 - b) Bicester Bluefins have applied for £810.36 funding for various land training equipment. Discussed and agreed with all those attending.
- 9) Swim England South East Region– Helen Mack. Helen was not present but her report was delivered by Peter Shaw. There are a number of important dates for TM1, TM2 and Time To Listen Course within the report which need to be noted.
- 10) Any Other Business:

- a) Peter Shaw asked if a consideration could be made to reimburse him for some county hats. He purchased these to help Karen Dela arranging the Masters Inter Counties, so the ONB Competitors would wear the ONB colours. It was agreed to support Peter and allow him to claim back the costs.
- b) Oxfordshire Network – COSC asked about the arrangements for the Oxfordshire Network. This has no connection with the ONB and is run through Rosa Gallop – All queries etc. should be forwarded to Rosa.
- c) Wayne Patrick stated that Roger Barton has taken on the role of keeping the Chiltern League alive.
- d) An ONB Official and prominent member of Abingdon Vale Swimming Club, Sue O’Leary, passed away on 21st October, 2017 at the age of 56. Our condolences go out to her family and friends at this time.

The next Meeting to be held at Bicester Leisure Centre starting at 1900 hrs will be on Tuesday 16th January, 2017

Meeting closed at 2005hrs

Chairman's Report

I attended , and thoroughly enjoyed , the National Inter County Team Championships at Sheffield on Sunday , October 8th at which the County finished a very creditable 11th in Division 1 . There are 2 Divisions and 37 County and Scottish and Welsh Districts so 11th out of 37 is another superb performance. It was also a pleasure to have our President , Mandy Fuller , in attendance , and also to catch briefly our team of Jo , Craig , Chantal , and Marc. Jo Murphy puts in an enormous amount of time in organising the whole selection and logistical process and it is very much appreciated.

You are aware that we have been trying to appoint a Masters Secretary for a long time and I have recently been discussing the situation with several Masters' swimmers. Karen Dela from Bicester Blue Fins stepped in at the last minute to organise a team for the Masters County Team Championships at Portsmouth two days ago and hopefully will continue to do so, with a considerably longer lead time next year. It is important to ONB that we have a strong liaison with the Masters which, unfortunately, has been impossible in recent years. The search continues for a Masters Secretary to undertake the full role.

Volunteering seems to be a major issue at several of our Clubs at the moment, as it is with ONB. The large majority of parents do not want to engage in the process and are content for other , also very busy , volunteers to do all the work.

Unless Oliver and Christine have very recently managed to find an Awards Trustee , particularly apt on the day the Trophies from this year's Counties are returned for engraving in advance of the 2018 Meets , it is very likely that there will be not be any Awards at the 2018 Championships , no presentations of Championship and Junior Championship Trophies and NO medals of any colour available for all your young and not so young swimmers. This would be a great pity but may actually jolt a few parents into the realisation that these events are totally reliant on volunteers to function and bring some more people forward to assist. Many of the main volunteers in our County have continued to work tirelessly on your children's behalf 5 , 10 , 15 and more years after their own children have stopped swimming and , put politely , it is frustrating that so few parents volunteer.

Peter Shaw

Treasurer's Report 14.11.17

Below is a statement of the accounts as at 14th November 2017

Annual Income and Spending

01/04/2017 to 14/11/2017

<u>Income Categories</u>	<u>Total</u>
County Gala's Income	
Miscellaneous Income	£1,376.24
Income - Unassigned	£139.00
<i>Total Income Categories =</i>	<u>£1,515.24</u>

Expense Categories

Athlete Development	
Accommodation	£1,340.00
Evening Meals	£416.00
Guest Speaker	£330.40
Packed Lunches	£256.00
Pool Hire	£1,369.76
Refreshments	£133.00
Room Hire	£400.00
Transport	£1,100.00
County Gala's	
Gala Expenses	£760.15
Miscellaneous Expenses	£515.99
Total County Gala's	£1,276.14
Funding Athlete Development	£1,983.84
Funding IT Equipment	£1,650.00
Funding Training-Coaches	£1,083.30
Gifts	£40.77
Hire Charges	
Room Hire	£228.00
Room Hire - Officials Courses	£140.00

IT	
Software	£150.18
Miscellaneous	
Expenses General	£63.90
Sports Gear Purchases	£245.82
Sundry	
Audit Fee-Gift	£50.00
Insurance	£440.00
Stationary	£11.98
Total Expense Categories =	£12,709.09
Grand Total =	-£11,193.85

Exec Net Worth

As of 14/11/2017

<u>Bank and Cash Accounts</u>	<u>Total</u>
Cash - Competition A/C	£0.00
Cash - General A/C	£0.00
Competition Account	£1,231.30
Creditors Account	-£2,320.96
Debtors Account	£0.00
General Account	£577.45
High Interest Business Account	£23,830.74
Net Worth =	£23,318.53

The un-assigned income is a deposit paid in by Jo for the T shirts and hats sales to date.

I have updated the budget to reflect the changes in the hire costs for Aqua Vale and for the additional income from the fee's increase, it is estimated that the County champs will make approximately £6830.00 profit. The updated budget will be sent out with all the exec meeting reports.

The budget estimates that we should finish the financial year with £27,096.69. Currently I have only added in a general expenditure increase of 5% and 10% increase for the Pool hire and not the potential 25%. If Aqua Vale costs further increase next year then we will have to look at limiting our expenditure as well as reintroducing Affiliation Fees.

Ian Powell

Treasurer, Oxon & North Bucks ASA



OXFORDSHIRE & NORTH BUCKINGHAMSHIRE COUNTIES ASA

SWIMMING SECRETARY REPORT 14TH NOVEMBER 2017

The updated County Championship documentation has been circulated to the Club Secretaries and placed on to the county website.

Just a reminder that the closing date for the county championships is Monday 11th December 2017. Electronic entry file must be with me by midnight, paper entries can follow up to a week later. I will **endeavour** to issue the acceptance entries for the Long Distance galas on the 7th & 14th January by Monday 18th December.

The county Meet Manager software has been updated to version 7 as agreed at the last meeting and comes with a 2 years support package.

We have ordered, received and paid for; two Daktronics light strobes for use in the 2018 County Championships (excluding Oxford Leys, which has its own equipment) this equipment was tested on Sunday 12th November.

In-line with the latest guidance I have decided to appoint a Jury of Appeal for the duration of the Championships, this has been added to the volunteer's lists, which will be distributed shortly by Sandra Wrenn.

I have confirmed the majority of **key** volunteer roles (including the Chair of the Jury of Appeal) with only the Warm-up Announcer at Oxford and the Commentators and Presentation rota to finalise.

Oliver Stockland

Swimming Secretary

Oxford & North Buckinghamshire Counties ASA

Record Claims

Short Course

Male

200 Breast	Toby Mackay-Champion	Oxford Univ	2.10.95	11.11.17	Sheffield
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County Synchro Report

November 17

Apologies for the lack of report in September but unfortunately health issues prevented this.

County Synchro Clubs have been busy since September and I have attached a summary of competition results for both Witney and Henley.

As County president I attended the National County Team Championships in Sheffield in September – This was my first ever swimming event and it was fascinating and exciting to be on pool side and congratulations to all swimmers taking part that day.

Also as County President I was asked to present medals at two synchro competitions - the SE Region Recreational event and the London, Southwest and South East Multiregional Event.

Witney Synchro travelled to Scotland for the Scottish Age Groups – this was the first time in 7 years that Witney have attended this event and was an exciting experience for the swimmers that attended – even after the 9 hours spent on the road in a minibus to get there.

Synchro Clubs are currently gearing up for this year's National Age Groups Competition at the end of November in Gloucester.

The competitive swimmers from Witney would like to thank the County for their support with funds to assist their attendance at the Competitive Events this autumn.

Following the FINA changes in the summer synchro is looking forward to all the changes to be introduced from January 2018. The Synchro Community however is waiting with bated breath on whether our governing body will follow the unpopular FINA decision to rename Synchronised Swimming as Artistic Swimming. This will lead to no end of rebranding problems throughout the country.

Mandy Fuller

County Synchro Sec.

Results

South East Recreational Competition –Sept.

12& under Combo Division 1

Henley 1st: Eva Narewska, Iris Bennett, Zara Warren, Emma Buckley, Francesca Whittle

13-15 Years Combo Div. 1

Witney 3rd: Issi Booth, Kasia Gibson, Flora Kershaw, Eve Ray, Emily Whitear

13-15 Years Combo Division 2

Henley 1st: Oliver Warren, Eleanor Whittle, Georgia Hunter, Charlotte Jones, Poppy Butler

13-18 Years Combo Division 2

Witney 1st: Eloise Archer, Fern Larsen, Ria Larsen, Libby Shaw, Viki Spits, Alice Travis, Sophie Gray, Caitlin Johns

15-18Years Combo Div 2

Henley 1st: Amelia Jones, Ruby Sarney, Victoria Taylor, Charlotte Young, Alexandra Turner.

Multi-Regional Age Group Championships

13-15 years Figures: 10th Laura Turberville, 24th Phoebe Muir, 34th Rowan Bisp, 37th Katherine Stevenson, 44th Emma Johns

12&under Figures: 6th Kata Soros, 39th Eleanor Bisp

13-15 Solo 8th Laura Turberville

12& under Solo 7th Kata Soros

13-15 years Duet 6th Laura Turberville, Phoebe Muir.

13-15 years Free Team 6th: Rowan Bisp, Emma Johns, Phoebe Muir, Katherine Stevenson, Laura Turberville.

Officials Report for County Meeting 26th September 2017

Referees Training Course

The 2017 group took their exam on 4th November and now await the result.

Oliver Stockland has attended the British Swimming Tutors for Referees Training Course which was held recently in Loughborough. He will be starting to learn how to and to perfect his course delivery skills during 2018. Currently three officials have registered to take the course during 2018.

They are Mark and Felicity Govan and Simon Barber.

FINA Rules Update

To date, three courses have been delivered with a total of 67 officials attending. All of their membership records have been updated to record their attendance at the CPD.

2018 Training Program

A program of discussion and brain storming is being initiated amongst the course tutors in order to develop our course schedule and ensure that a variety of Training opportunities are available to meet the needs of our County officials and Clubs.

Chris Jones
County Officials Secretary

Oxfordshire & North Bucks County ASA Meeting – November 2017

SwimMark (previously swim 21)

The following clubs have completed their annual health check in preparation for the November Regional Panel meeting - City of Milton Keynes SC, Witney & District SC, Bicester Blue Fins SC and Bletchley & District SC. Didcot Barramundi SC and Newport Pagnell SC have one further piece of evidence to submit in preparation for the panel meeting on 16th November.

The following clubs are due to submit for the March panel meeting, submission deadline Friday 16th February 2018, Aylesbury & District SC and Witney & District Synchro SC.

Team Manager Training courses

TM 1	Thursday 11 th January 2018	6.30pm – 9.30pm	Bicester Leisure Centre
TM 2	Wednesday 17 th January 2018	6.30pm – 9.30pm	The Leys Pool & Leisure Centre

Please visit <http://www.southeastswimming.org/wp-content/uploads/2017/11/Team-Manager-Booking-Form-Nov-2017.pdf> to complete the booking form.

The latest south east region team manager update is now available at <http://www.southeastswimming.org/wp-content/uploads/2015/10/Team-Manager-update-October-2017.pdf>

Following the team manager module 1 presenter training course in Guildford on 21st October, Terri-Louise Pilgrim from Bicester is now trained as a TM 1 presenter.

Time to Listen course

Saturday 3 rd March	9.00am – 12.00 noon	The Leys Pool & Leisure Centre
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Off Shore Camp

Selections for the camp have been made following the Winter Regional Championships. Details of the swimmers selected will be available after the 19th November.

County Coach and Team Manager Conference

Sunday 18th March 2018, Leatherhead Leisure Centre

Swim England Pre Pool exercises

An effective swimming specific warm up is vital if you want your swimmers to perform to their best in the pool. British Swimming has produced a [guide to pre-pool routines](#) for swimmers aged approximately 12 to 16.

Volunteer Satisfaction Survey

Swim England has launched its 2017 Volunteer Satisfaction Survey to get feedback about experiences of volunteering

in swimming and aquatics.

All Swim England volunteers are encouraged to complete the survey, whatever your role. Your feedback is essential to judging where we are at the moment and what more we could do to support you and future volunteers.

The survey will remain open until **midnight on Wednesday 15 November 2017** and should take around 10-15 minutes to complete. **Click here** to complete the survey

Membership fees

Numerous clubs in the region have expressed a concern about the membership fees for members joining clubs in the last quarter of the year. A national working party was established and recommended discounted membership fees for the final quarter of the year.

However the Sports Governing Board decided in July 2017, not to run with the recommendation, because there was little evidence of concern amongst the membership.

At the ASA Annual Council meeting, this decision was challenged and there is set to be another review in early 2018. This is not a formal consultation, but if any clubs in the region would like to voice their opinion on this issue, please sent comments to Emma Griffin, emma.griffin@swimming.org and copy in the region by sending a copy to **Bryony Gibbs**, bryony.gibbs@southeastswimming.org before the end of 2017.

Swim England South East Vice-President 2017/18

The Regional Management Board is seeking suggestions or nominations for a person to serve as Vice- President of the Region. The person appointed will succeed Eileen Adams as President at the Annual Council meeting in September 2018, and will serve in that office for one year.

The President is the ceremonial head of the sport in the Region. He or she presents medals and awards at regional events, represents the Region at national events and can expect to be invited to make presentations at County and other events. This is a voluntary position, but travelling and other expenses will be reimbursed.

Suggestions, attaching a short CV for the person concerned, should be sent to Bryony Gibbs, bryony.gibbs@southeastswimming.org . Closing date for nominations is 15 November 2017.

Water Polo Coaching Assistant Course

Water Polo Level 1 course, blended learning course starting on 1st February 2018. The practical is 17th & 18th February 2018 at Basingstoke Aquadrome.

Anyone interested needs to contact Rosa Gallop, rosa.gallop@swimming.org